

SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

MEETING SUMMARY

*Public Health Auditorium
1601 East Hazelton Avenue
Stockton, CA 95202*

Thursday, June 14, 2001 – 7:00 a.m.

(APPROVED July 12, 2001)

1. Meeting was called to order by Chair Mitchell at 7:07 a.m. Commissioners Dei Rossi, Gutierrez, Snider, Vice-Chair Fujii and Chair Mitchell were in attendance. Commissioner de Polo and Vera were absent (excused). Chair Mitchell asked that it be noted that they had a quorum.
2. The Program Coordinator swore in Commissioners Adubofour and Flenoy-Kelly. Commissioners Adubofour and Flenoy-Kelly are officially present.
3. **Approval of Meeting Summaries May 10 and May 23, 2001**

Motion: Approve minutes of meeting of May 10, 2001. (Gutierrez/Flenoy-Kelley - Motion carried 7-0)

Motion: Approve minutes of meeting of May 23, 2001. (Flenoy-Kelley/Fujii - Motion carried 6-0 Commissioner Gutierrez abstained)

4. **Program Coordinator Report**

Highlights included:

- Introduction of Prima Ramos as temporary clerical staff for a few weeks and added that with a staff, projects are getting caught up.
- The public is becoming more aware of Prop.10 due to the mini-grants. Several childcare providers and smaller agencies have called for information and this has allowed us to work on the community capacity building goal of the plan.
- Round 1 had their Orientation meeting and the Round 2 and Mini-Grant orientations are to be held at the end of July, with plans to go before the Board of Supervisors on July 10th with both Round 2 and Mini Grants contracts.
- Met with Human Services Agency to work on setting up some "Training the Trainer" sessions. There will be 3 – 4 sessions that contractor's will receive updated information on Healthy Families, Medi-Cal and Food Stamps. This is a step forward in seamless integration and linking agencies up with each other.

- Safe From The Start meetings have been exciting and motivating with a goal of creating a system that will provide safe environments for children that could be exposed to domestic or family violence, without requiring additional money.
- Three Letters of Intent were received for the Technical Assistance Training and the Requests for Proposals were sent out. The goal is to contract with an agency to assess the needs of our contractors and develop training meetings on pertinent issues for building their capacity.

Commissioner Flenoy-Kelley asked about a billboard advertising campaign and P.C. stated that the state is working on a large media campaign and we want to see what they are doing to prevent duplication of services.

5. **Approve Sponsorship Program of Events Related to the Strategic Plan**

Delta College requested a Sponsorship for their "Making a Difference Conference" the Fall Institute on Current Best Practices in the Field of Early Childhood Education. Sponsorship may be a tool to publicize Prop. 10 when the event meets Prop. 10 goals. Chair Mitchell asked about how this would fit under the budget, PC stated would come from the trust fund as a line item, there are a couple of possibilities, publicity, advertising, marketing that could be used. Discussion brought out concerns for the lack of guidelines, being inundated with requests for sponsorship, Prop. 10 monies being spent on other things than services to the public and the possibility of mini-grants being more appropriate, and Chair Mitchell summarized that this should be brought back to the table with a proposed guideline or policy from the Program Coordinator at a future meeting.

6. **Mini-Grant Application Revision Approval**

Motion: To approve Mini-Grant Application Revisions (Gutierrez/Fujii motion carried 7-0)

The Commission was given information on several options for mini-grant funding. Discussion on the mini-grant funding topic included: Commissioner Flenoy-Kelley was pleased with the number of smaller service providers that submitted applications and would like to see more money made available for mini-grants, Commissioner Gutierrez agreed that an increase to \$25,000 may be appropriate and would like a report on what these funding choices might mean, suggested the discussion be deferred until an analysis can be done. P.C. clarified that the options presented before the Commission will determine when to do the next round of mini-grant funding, Commissioner Fujii expressed concern about no budget being set, and if allocation of funds is appropriate without a

budget. Counselor McGrew added that the fiscal year dates and the Strategic Planning might need to be done with a different timeline. Counselor McGrew clarified that we have a no roll over policy and the intent of the motion is an interim process to keep the process moving until the budget is approved with another allocation. Counselor McGrew suggested that the Commission have a planning meeting with the Auditor Controllers office on our fiscal year/budget process. P.C. directed to begin the process of getting the commission fiscal/budget process in line with the County fiscal/budget process.

Commission is unwilling to allocate outside of the budget, there are questions on how to proceed with mini-grants on a continuous basis per the plan. P.C. requested direction from the Commission on the review process for the mini-grant. Mr. Bivens asked if the pending mini-grants could be approved upon the availability of funds rather than resubmit for the whole process again after the commission takes action? Commissioner Mitchell stated that that could be handled at the time they are brought before the commission for approval. There are a number of options to address that when necessary.

Motion: To roll over the balance of the current years \$200,000 allocation (Gutierrez/Dei Rossi, motion carried 6-0, Commissioner Adubofour abstained)

7. State Commission Presentation – School Readiness Initiative – Roberta Peck

Roberta Peck is one of the key State Commission staff heading up the School Readiness Initiative. She emphasized the partnership aspect of the initiative with state working with counties to develop this initiative, how the launch dollars of \$225,000,000 is slated to provide focus for Proposition 10 funds, what to do and how to get started, and because of funding they are targeting specific areas with hopes of becoming statewide with a matching of funds from the county commissions. They have developed 5 essential elements based on the national education goals panel definitions for school readiness to provide a base for this process and all programs would be locally designed and locally developed to better suit the specific community needs. She reviewed the School Readiness Centers programs FAQ, and referred to the Commission web site of <http://ccfc.ca.gov> for additional information.

The P.C. pointed out that guidance from the state is already being utilized by Harder+Co for the development of our evaluation of services process

at the ongoing site visits, and Ms. Peck answered questions concerning the initiative, it's future, county commission role and the budgetary impact on the county, reminding the commission that it's very early in the program and all input would be willingly taken back to the State Commission.

Joan Richards, Family Resource and Referral Center, commented on how the existing programs are showing signs of success and exhibited excitement that San Joaquin county is ready to work with the state on School Readiness.

Mr. Bivens mentioned the hope for greater outreach efforts and deference to cultural diversity.

Shanda Wallace expressed belief that healthy families are critical to school readiness.

Ms. Peck thanked the Commission and the audience for the comments, questions and suggestions, she will take them back to the State to be incorporated into the planning process.

8. **Strategic Planning Schedule**

Handout of list of scheduled meetings.

9. **Direction on Commission Needs for Information and Training**

Tabled until the July 25th meeting in the interest of time.

10. **In-Service Presentation - Public Health/Tobacco Free, United Cerebral Palsy and Delta Health Care**

Becky Knodt & Colleen Tracy, with Public Health Services, highlighted the goals of their collaborative program and how they plan to achieve their anticipated results using early intervention and behavior modification to reduce the exposure of second hand smoke to young children. They are focusing on a harm reduction model instead of a primary smoking cessation program.

Julie Schumacher with United Cerebral Palsy introduced Mendel Uychutin - Director of Clinical and Family Services. This proposal targets the population of children that are disabled but not disabled enough to meet the existing eligibility criteria and do not qualify for the general services already available. Services offered are infant development services, an

educationally based program, using specialized adaptive equipment to allow children to explore their environment.

Irv Staller with Delta Health Care thanked the Commission for the intent to award and extended his appreciation for all the staff assistance received throughout our funding process. Their project, Every Child Needs to be Wanted, has a goal of working with a greater number of women by providing more case management that increases the knowledge and responsibility of clients by eliminating barriers (child care, transportation, domestic violence, emotional instability) that keep them from their appointments and improving the effectiveness of their contraceptive choices.

11. **Set Additional Meeting Dates**

Saturday dates are set for July 28 & Sept. 29 of 2001, 8:30 a.m. – 1:00 p.m. a table of these dates and times for meetings will be available at the next Commission meeting

12. **Public Comments**

Sheri Coburn, informed that smoking is down among 7th, 8th and 9th graders statewide. She requested that any sponsorship the Commission decides to provide would be limited to tobacco free events or events not co-sponsored by the tobacco industry.

13. **Commissioner Comments**

Commissioner Flenoy-Kelley thanked the Commission for allowing her to continue to serve on this Commission.

Commissioner Snider asked for clarification on what our actual budget year is. P.C. stated that the Commission had not actually approved a budget but will be having a budget separate from the County budget, with more details to follow at a future Commission meeting.

Commissioner Fujii will not be able to attend the Sept. 29th meeting. Commissioner Snider will not be able to attend the July 28th meeting nor the Sept. 29th meeting. Chair Mitchell will not be able to attend the July 12th meeting, Vice Chair Fujii will preside.

14. Adjournment to **June 27, 2001 at Cal WORKs Employment Center, 900 E. Oak, 2nd floor room 203, Stockton, CA at 5:00 p.m.**

Motion to adjourn: (Gutierrez/Fujii motion carried 7-0).